

Minutes of Smisby Parish Annual Council Meeting 9th May 2023

Smisby Parish Council Attendance: Councillors Rushman (Outgoing Chairman), Cuming (voted in as Vice Chairman and Chaired the meeting after the outgoing Chairman), Brooke and Dickens, Clerk Caroline Crowder

Members of the public and other organisations: District Councillors Haines and Lowe, and 2 members of the public.

1. Appointment of Chair

Councillor Cuming proposed Councillor Taft, seconded by Councillor Brooke. **Resolved, all agreed to Councillor Taft as the Chairman. Clerk to ask him to sign declaration of office.**

2. Appointment of Vice Chair

Councillor Brooke proposed Councillor Cuming, seconded by Councillor Dickens. **Resolved all Councillors agreed to Councillor Cuming as Vice Chairman and he accepted. As the new Chairman was not present at this meeting, the Vice Chairman chaired the meeting.**

3. To receive and accept apologies for absence

Councillor Taft due to work commitments

4. To receive declarations of Interest on items on the agenda (under the Code of Conduct members are reminded that in declaring an interest you should make clear the nature of that interest and whether it is "personal" or "prejudicial").

None.

5. To determine which items if any on the agenda should be taken with the public excluded.

None.

6. Approval of accounts as at 31st March 2023

Resolved, all Councillors agreed to the accounts that the clerk had already certified as being a true and accurate record.

7. Report of Internal Auditor

Resolved, all Councillors agreed to accept the report of the internal auditor.

8. Approval of Annual Governance Statement

Resolved, all Councillors approved the annual governance statement. The Chairman of the meeting and Clerk signed the statement.

9. Approval of Statement of Accounts

Resolved, all Councillors approved statement of accounts. The Clerk had already signed, the Chairman of the meeting signed the statement.

10. Approval of Certificate of Exemption

Resolved, all Councillors approved the certificate of exemption. The Chairman of the meeting and Clerk signed the certificate.

11. Appointment of Internal Auditor 2023 – 24

Resolved, all Councillors agreed to appoint East Midlands Audit Services.

12. Co-option

Resolved, all agree to advertise on the noticeboard with a closing date of 19th May. Clerk to agree a meeting time with the Council for co-option to occur.

13. General Power of Competence

Resolved, as the Council is more than two thirds elected and the Clerk has their Certificate in Local Council Administration, all Councillors resolved to adopt the General Power of Competence

14. Register of Disclosable Pecuniary Interests

All Councillors returned completed forms to the Clerk, who will pass them on to SDDC.

15. Insurance

Resolved, all Councillors agreed to renew with BHIB

16. Chairman's communications (if any)

None

17. Clerk's report

- i. Clerk is on annual leave 12th-19th May and 16th-23rd June
- ii. New notices have gone up at the playground
- iii. Councillor Cuming agreed to have his contact number on the website

18. Opportunity for public questions and comment (10 minutes)

The Lengthsman showed some of the rubbish that they collected.

19. Approval of minutes from Parish Council Meetings held on 14th March 2023

Resolved, all Councillors approved the minutes and the Chairman signed them as a true and accurate record.

20. Parochial Charity, District and County Councillors Communications

- i. District Councillor Kerry Haines, no mow May is back, this is an extended Council trial, areas that need visibility will be mowed. New Chief Executive started last week. Fly tipping around Repton and Bretby has seen an increase, investigations have meant an issue of fines for costs that SDDC incurred from the clear ups. Planning is still catching up. Decisions last month were made within the time limit.
- ii. District Councillor James Lowe, newly elected introduced himself.

21. Playground Inspection Agreement and Weekly Checks

Resolved, all Councillors agreed to the monthly and annual inspections, the monthly routine maintenance and weekly visual inspections either by themselves or other volunteers. They gave the clerk authority to sign paperwork on behalf of the Council.

22. Code of Conduct

Resolved, all Councillors agreed to adopt the SDDC/LGA code of conduct.

23. Highways

DCC have done the pavement on the main road and Councillor Cuming has asked Leicestershire if they can repair their part.

24. Footpath

Councillor Taft has placed the order to get the pavement done outside the Poplars.

25. Speed Watch

The volunteers are continuing activities. They now have ample data to support getting a speed sign.

26. Portable Noise Monitor

Will be installed mid-June in the village and will be in place for 92 days.

27. Newsletter

As part of the advertisement for a new Councillor the Council agreed to ask for volunteers to take on the newsletter.

28. To discuss and agree any response to any current Planning Applications

None.

29. Dates of future meetings

11th July 2023, 12th September 2023, 14th November 2023

30. To approve payment of accounts as follows:

Date	Method of Payment	to whom paid	Particulars of payment	Total	VAT	Already paid under Clerk and Chairman Delegated Authority
10/04/2023	Internet transfer	DALC	Annual subscription	£136.81		No
13/04/2022	Internet transfer	HMRC	NI and tax	£111.40		Yes
10/04/2023	Internet transfer	Amazon (via clerk)	Folder	£2.00	£ 0.33	No
13/04/2022	Internet transfer	Clerk	Clerk salary (March 2023)	£259.26		Yes
10/04/2023	Internet transfer	Lengthsman	Lengthsman (April and May 2023)	£60.00		No
10/04/2023	Internet transfer	DHIB	Insurance	£432.58		No
10/04/2023	Internet transfer	Clerk	Audit mileage	£5.85		No
10/04/2023	Internet transfer	Smisby Village Hall	Hall hire	£80.00		No
10/04/2023	Internet transfer	Royal Mail (via clerk)	Postage	£0.75		No
10/04/2023	Internet transfer	Clerk	Clerk salary (April 2023)	£247.68		No
10/04/2023	Internet transfer	Amazon (via clerk)	Folder index	£3.27	£0.55	No

31. Payments Received

- i. 06/04/2023 SDDC Precept £3,401.00
- ii. 06/04/2023 SDDC Council Tax Support £164.00

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32. Communications received since last meeting

- i. NALC: Chief executive's bulletin x 6; Newsletter x 7
- ii. DALC: Newsletter x 2: How can we help you?
- iii. DCC: Newsletter x 3; Written questions: Parish & Town Council Liaison Forum 13 March 2023; Derbyshire Electric Vehicle Charging Survey
- iv. SDDC: Elections; Road Closure Notice for Smisby; New Code of Conduct
- v. South Derbyshire CVS: Funding Bulletin x 2; Health and Wellbeing Bulletin x
- vi. District Councillor Haines
- vii. Police and Crime Commissioner Newsletter Issue 2; Important Information: ASB Grant now available
- viii. Mercia Safer Neighbourhood Team (SNT) - March 2023, April 2023
- ix. EMA: Community Flyer Spring 2023

The Chair thanked the Parish Councillors for attending and declared the meeting closed. The date of the next Parish Council meeting will be on Tuesday 11th July 2023 in Smisby Village Hall at 19:30.

Signed:  Date: 11th Jul '23