

Annual Smisby Parish Council Meeting

May 2024 Agenda

All Councillors are summoned to the Annual Smisby Parish Council Meeting on Tuesday 14th May 2024 which commences on the conclusion of the Annual Parish Meeting which commences at 19:00 in Smisby Village Hall

Caroline Crowder, Clerk to the Council and Responsible Finance Officer 8th May 2024

1. Appointment of Chair
2. Appointment of Vice Chair
3. To receive and accept apologies for absence
4. To receive declarations of Interest on items on the agenda (under the Code of Conduct members are reminded that in declaring an interest you should make clear the nature of that interest and whether it is “personal” or “prejudicial”).
5. To determine which items if any on the agenda should be taken with the public excluded.
6. General Power of Competence
7. Approval of Accounts as at 31st March 2024
8. Report of Internal Auditor
9. Approval of Annual Governance Statement
10. Approval of Statement of Accounts
11. Approval of Certificate of Exemption
12. Appointment of Internal Auditor 2024 - 25
13. Register of Disclosable Pecuniary Interests
14. Insurance
15. Chairman’s communications (if any)
16. Clerk’s report
 - a. Permission to Purchase New Laptop as per budget up to £500
17. Opportunity for public questions and comment (10 minutes)
18. Approval of minutes from Parish Council Meetings held on 12th March 2024
19. Parochial Charity, District and County Councillors communications
20. Parochial Charity Trustee
21. Tree and Benches
22. Playground Inspections and Repairs
23. Highways
24. Speed Watch
25. Newsletter
26. To discuss and agree any response to any current Planning Applications:
 - a. DMPA/2024/0199: The erection of a single storey side extension at Blue Leaves, Ashby Road, Boundary, Swadlincote, DE11 7BA
 - b. DMOT/2024/0374: The felling of a tree in a Conservation Area at Hillside Cottage, Main Street, Smisby, Ashby de la Zouch, LE65 2TY
 - c. DMPA/2024/0378: The erection of a single storey entrance porch, fenestration amendments and new timber cladding at Calke Abbey Racing Stables, Calke Abbey Cottage, Heath Lane, Boundary, Swadlincote, DE11 7AY
 - d. Oaklands Farm Solar Limited - Notice of Acceptance of an application for a Development Consent Order (“DCO”) by the Planning Inspectorate (on behalf of the Secretary of State) under Section 56 of the Planning Act 2008
 - e. DMPA/2024/0406: The erection of a single storey rear extension and replacement windows with stone cills at Walnut Cottage, Main Street, Smisby, Ashby de la Zouch, LE65 2TY
 - f. DMPA/2024/0508: The replacement of existing roof dormer and installation of windows to front elevation at Rondamy, Chapel Street, Smisby, Ashby De La Zouch, LE65 2TJ
27. Dates of future meetings: 9th July, 10th September, 12th November 2024

28. To approve payment of accounts as follows:

Date	Method of Payment	To whom paid	Particulars of payment	Total £	VAT £	Already paid under Clerk and Chairman Delegated Authority
08/04/2024	Bank transfer	Clerk	Salary (March 2024)	264.62		Yes
08/04/2024	Bank transfer	HMRC	NI and PAYE	210.60		Yes
08/04/2024	Bank transfer	DALC	Annual Subscription	148.23		Yes
08/04/2024	Bank transfer	Shed Grounds Maintenance Ltd	Grounds Maintenance (1 st Payment)	364.19	60.70	Yes
08/04/2024	Bank transfer	Amazon (via Clerk)	Stationary	2.95	0.49	Yes
15/05/2024	Bank transfer	SDDC	Playground Inspection and Minor Maintenance (March 2024)	65.58	10.93	No
15/05/2024	Bank transfer	Shed Grounds Maintenance Ltd	Grounds Maintenance (2 nd Payment)	364.19	60.70	No
15/05/2024	Bank transfer	Clerk	Salary (April 2024)	252.82		No
15/05/2024	Bank transfer	Lengthsman	Lengthsman	60.00		No
15/05/2024	Bank transfer	SDDC	Playground Inspection and Minor Maintenance (April 2024)	65.58	10.93	No
15/05/2024	Bank transfer	Lengthsman	Lengthsman	60.00		No
15/05/2024	Bank transfer	SDDC	Playground Inspection and Minor Maintenance (April 2024)	65.58	10.93	No
15/05/2024	Bank transfer	C J Lewis (via Councillor Taft)	Newsletter printing	19:00		No
15/05/2024	Bank transfer	Clerk	Audit mileage	22.78		No
15/05/2024	Bank transfer	Shed Grounds Maintenance Ltd	Grounds Maintenance (3 rd Payment)	364.19	60.70	No
15/05/2024	Bank transfer	Insurers	Insurance	?	?	No
15/05/2024	Bank transfer	East Midlands Audit Services	Internal Audit	70.00		No

29. Payments received as follows:

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| a. | £50.00 | Bluebell Arboretum for newsletter advert | 18/04/2024 |
| b. | £50.00 | Kilworth Machinery for newsletter advert | 05/04/2024 |
| c. | £3911.00 | SDDC First Precept payment | 05/04/2024 |
| d. | £164.00 | SDDC Council Support Grant | 05/04/2024 |

30. Bank Balance

31. Communications received since last meeting:

- NALC: Chief executive's bulletin x 10; Newsletter x 10
- DALC: Newsletter x 3; Forum; Consultation - venues 100+ capacity - Martyn's law; Pre election publicity period; Portrait of His Majesty the King for all town, parish and community councils in the UK – reminder; Roadshows
- DCC: Newsletter x 7; Temporary Road Closure | Derby Road, Smisby | 01/04/2024 - 30/09/2024; Parish & Town Council Liaison Forum 16 April 2024; Parish & Town Council Liaison Forum: Presentation slides
- SDDC: Playground Inspection Report x 2; Draft Statement of Community Involvement consultation; Parish Council Consultation Response; Postal Vote Changes Affecting May 2024 Elections; Safer Neighbourhoods Newsletter; Planning Consultation: Draft Statement of Community Involvement; Reminder! Final year of SD Community Grant Fund Scheme; ASB Awareness Week 2024; Contact Email Addresses; Civic Council Invitation - 23 May 2024; Flood Wardens; South Derbyshire's Draft Cycle Network Supplementary Planning Document; Please join us to celebrate the launch of Beat the Street South Derbyshire
- South Derbyshire CVS: Funding Bulletin x 2; Parish Councils - Community Groups; Improving Bus Services; Health and Wellbeing Bulletin x 2
- Derbyshire Police: Newsletter
- Community Governance Degree
- Office of the Police & Crime Commissioner for Derbyshire: Councillor Briefing - Delivery of the Police and Crime Plan
- Groundwork Five Counties: Charity support in your area: free employability support for out of work people
- Northwest Leicestershire Council: Newsletter
- East Midlands Airport: EMA Parish Forum - 11.00 on 22nd April via MS Teams; Flyer; RE: EMA Parish Forum - 11.00 on 22nd April via MS Teams; EMA Parish Forum 22nd April - slides and acronyms

The public are most welcome to attend all meetings of the Parish Council.

Caroline Crowder, Clerk to the Parish Council

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