

**Minutes of Smisby Parish Council**

**Parish Council Meeting 8<sup>th</sup> September 2020**

Smisby Parish Council Attendance: Councillors Rushman, Taft, Cuming, Das and Brooke.  
Parish Clerk Caroline Crowder

Members of the public and other organisations: District Councillor Churchill, County Councillor Chilton and two members of the public

1. Apologies for Absence

District Councillor Haines

2. Declarations of Interest on Items on the Agenda

Councillor Brooke for planning application DMPA/2020/079.

3. Any Agenda items that should be taken with the public excluded

None

4. Chairman's Communications

- a. The summer newsletter has been issued out and is published on the website. The next two should go out around November 2020 and March 2021. **Action the Clerk to contact all organisations that usually contribute in October for their submissions.**
- b. The kerb outside the Poplars needs to be reinstated now the majority of the work has been completed on the wall. **Action Councillor Taft to raise a case with Highways.** Councillor Cumming has sent an email to the people who instructed the work, however the person concerned is away at the moment, he hopes to get a response on their return. **Action Clerk to follow this email up with one from the Parish Council account.**

5. Clerks Report

- a. The website accessibility that the Clerk issued to the Councillors before the meeting was **approved by all Councillors. Clerk to publish on the website.**

- b. **All Councillors agreed to the fee of £50.00 for a years' worth of advertising in the newsletter, with a minimum of three newsletters per year.**
- c. **All Councillors agreed to the NALC pay rise increasing the Clerk's pay to £14.902 per hour, which will be backdated to 1<sup>st</sup> April 2020 and an increase to 22 days holiday.**

6. Public Questions and Comments

- a. A member of the public asked if the playing field and playground could now be used. The Clerk advised that as long as the government guidelines were maintained then the playing field could be used, this was **agreed by all Councillors**. The playground equipment is owned by SDDC and as such is their responsibility. The Clerk advised that they should have put a notice on the fence advising the public of the guidelines that they wish to be used. **The Councillors all agreed they had no objection to the play equipment being used**
- b. The same member of the public advised there were numerous potholes in the roads around the village. The Clerk advised that these should be reported to DCC and the more people reporting the issue the more focus it would put onto the issue.

7. Approval of Minutes from Smisby Parish Council Meeting held on 14th July 2020  
**All Councillors approved and the Chair will digitally sign after the meeting.**

8. Telephone Box

- a. Councillor Taft advised that the Parochial Charity had agreed to the costs that he had provided them with and that we can now place an order with the various contractors. The Parochial Charity are providing the grant net of VAT. Two of the contractors have accepted the Parochial Charity certificate, however one will still be issuing the invoice with VAT. **All Councillors agreed to the Council paying this invoice in the first instance so that VAT could be reclaimed, and the Parochial Charity could therefore provide the grant to the Council directly. Councillor Taft to forward relevant emails along to the Clerk for the Clerk to issue out the agreement to them from the Parish Council email account**
- b. For the sale and removal of the old telephone box Peggy Moore has got agreement from BT to disconnect the electricity supply by 7<sup>th</sup> October 2020.

9. Parking

- a. For the proposed parking area on Chapel Street the Council asked County Councillor Chilton if she could arrange a site visit with Highways to show them the issue. She advised if we raise the case with DCC she will chase this

through. **Action Clerk to raise the case with DCC and forward details along to County Councillor Chilton.**

- b. Councillor Cumming had approached the nursery to see if it was possible for them to allow the public to use their car park. They advised that this would not be possible.

#### 10. Smisby Lockup Door

Councillor Taft has treated the door as per recommendations he had received from SDDC. He noticed at the time that there is deterioration on the door and the brick work, that he believes should be looked at. It was suggested by District Councillor Churchill that the Conservation Officer at SDDC may be able to assist with this. **Action Clerk to email the officer asking if they could visit the site and review the issues with Councillor Taft.**

#### 11. Communication

Councillor Rushman would like the Council to have a Facebook page for the Council to publish information on, that does not have the ability to have any comments or replies. **Action Clerk to document a social media policy for review at the next Council meeting.**

#### 12. Remembrance Day

With the current Coronavirus restrictions it is unsure of what level of service may be held for Remembrance Day. A poppy wreath has already been purchased and at least one of the Councillors would usually present this at the service. Councillors Rushman and Taft both advised that they would be available to do this, conforming to any government guidelines that were in place on that day. Councillor Rushman advised she would also remove the old wreath before the day.

#### 13. Current Planning Applications

No objections to be raised.

#### 14. District and County Councillor Updates

- a. District Councillor Churchill, advised that diversity and inclusion were high on the agenda of the District Council at the moment. They wish to ensure that all groups are included. They still have no firm date when face to face meetings will restart. Fly tipping is continuing to be a big issue, he advised that if anybody saw any to report it to SDDC or himself, and they would look into it. Councillor Taft asked if they should also report to the police. District Councillor Churchill said that they could do this but the Police usually then forward the details onto SDDC. It was discussed if anything could be done to

take out the usual places for tipping such as pull offs from the road. It was agreed that as this sort of work would go across district and county councils it would be difficult to pursue. He agreed with the Clerk that all pothole issues should be reported to DCC for them to take action. The grant scheme he had communicated previously was still open and because of the poor uptake he thought that it may be possible to claim 100% rather than a contribution.

- b. County Councillor Chilton urged people to use their local tips, the local one for Smisby being at Newhall. It was noted that the staff at this site had been very helpful. She supported District Councillor Churchill in that grants were available from County and District Councils. She advised that some face to face meetings were restarting for other parish councils.

#### 15. Dates of Future Meetings

10<sup>th</sup> November 2020 (possibly to be held at the Village Hall)

12<sup>th</sup> January 2021

9<sup>th</sup> March 2021

#### 16. Approval of Payments

All Councillors agreed to the payments, Clerk to pay digitally.

Payee	Value (£)	Reason/Invoice Number	BACS/Cheque No
C J Crowder	402.20	Clerk Salary (July and August)	BACS
D Whitby	40.00	Playground inspection (September and October 2020)	BACS
H Salt	50.00	Lengthsman (September and October 2020)	BACS
C J Crowder	14.39	Zoom meeting	BACS
S Rushman	70.00	Newsletter printing	BACS
Kilworth Machinery	56.88	Newsletter envelopes and postage	BACS
L South	15.00	Website hosting	BACS
S Rushman	62.39	Defib pads (already paid, approval needed)	BACS

#### 17. Payments Received

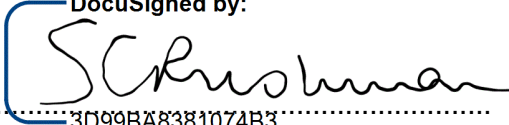
- a. Bluebell Arboretum and Nursery for newsletter advert £50.00  
 b. Kilworth Machinery for newsletter advert £50.00

#### 18. Communications received since last meeting

- a. NALC x 16  
 b. DALC x 11  
 c. County Councillor Linda Chilton x 4

- d. CVS x 4
- e. DCC x 3
- f. SDDC x 6
- g. District Councillor Churchill x 1
- h. Police x 1
- i. District Councillor Haines x 1
- j. Parochial Charity x 1
- k. Village Hall x 3

The Chairman thanked the Parish Councillors for attending and declared the meeting closed. The date of the next Parish Council meeting will be on Tuesday 10<sup>th</sup> November 2020 (virtual or physical to be decided by Clerk and Chair).

DocuSigned by:  
 11/11/2020  
Signed: ..... 3D99BA8381074B3... Date: .....