

**MINUTES OF A MEETING OF THE TRUSTEES OF THE PAROCHIAL CHARITY IN THE
ANCIENT PARISH OF SMISBY (“The Charity”)
Conducted by Email on the 12 April 2022**

1. **Present** Mr. S. J. Barnett, Mr. R.J. Hounslow, Ms. C.E. Hynam and Mr. P. Cooper
Attending: Mrs S. Heap (Clerk)
2. **Chairman** It was proposed by Mr. Cooper and seconded by Mr. Barnett that Ms. Hynam be Chairman of the meeting.
3. **Minutes** Minutes of the previous meeting was to be signed at a later date.
4. **Matters Arising**
 - a. **‘Redacted’**
 - b. **Tree Survey**

Quotes had been received and it was agreed that John Booth’s quote be accepted.
ACTION: Ms. Hynam to forward the quote to Neil Hogbin for the matter to be dealt with by Fisher German.
 - c. **Jubilee Field Lease**

Ms. Hynam reported that Neil Hogbin had chased James Coningsby of Nelsons but to date had still not received the amended Lease from him. It was hoped he will have received an update for when the Trustees have a meeting with him on the 27 April 2022.
 - d. **Jubilee Field Maintenance**

The Clerk reported quotes had not yet been received from the Parish Council as requested by Mr.Hounslow.
ACTION: The Clerk to request the Parish Council to forward quotes to the Charity before consideration of funding would be granted.
 - e. **Jubilee Field Equipment Insurance**

Even though the Clerk had requested a reply from the NFU this was not forthcoming to date.
ACTION: The Clerk was requested to contact them again for a reply.
 - f. **Land Registry**

If no response was received from Browne Jacobson then this matter to be discussed at the meeting with Neil Hogbin.
 - g. **Commemoration to Mr. J. Barnes**

As it had been a while since the first quotations were obtained, Mr. Cooper had contacted the suppliers of the bench who confirmed that Accoya wood was not now supplied and that it would be oak which would result in an increase in cost from £1093 to £1448. The installation date still remains at 12-16 weeks after confirmation. Mr. Cooper had found it difficult to contact Gary Margerrison re the placing of the bench and asked if Mr. Barnett would be able to help.
ACTION: It was agreed to go ahead with the oak bench and Mr. Barnett offered to contact Gary Margerrison regarding the fixing.
 - h. **‘Redacted’**
 - i. **Hemington Land – Overhanging Hedge**

This matter had been dealt with by Fisher German.

j. Consideration of Charity Newsletter

It was agreed that a newsletter be sent out twice a year and that Mr. Barnett would be liaising with Ms. Hynam on its formulation.

k. Smisby WI Queens' Platinum Jubilee Celebrations

A receipt for the expenses incurred was received in the sum of £32.94.

ACTION: It was agreed that this be paid and a cheque was issued accordingly.

l. CAF Bank Login

In order that Ms. Hynam be able to access CAF Bank online the bank had suggested that Ms. Hynam be removed as a secondary online user and then added again in order to generate a code.

ACTION: The Clerk was to action.

5. Business

a. Queens' Platinum Jubilee Celebrations

A request for funding had been received from the Parish Council and Village Hall in the sum of £2700.00. It was agreed that in order to give funding the Charity needed a breakdown of costs. It was also agreed that the Charity pay for a gift to each household in the Parish.

ACTION: The Clerk was instructed to request a breakdown of costs from the Parish Council and convey the Charity's wish to provide a gift.

b) 'Redacted'

6. Investments

a. Cash on Deposit at 12 April 2022

The Clerk presented a spreadsheet of the Cash on Deposit at the 12 April 2022.

b. Rathbones Update

The transfer of BNY Mellon, Transact and 7IM investments from Clear Solutions was still in progress with the necessary documents being signed and identity details supplied.

c. Hodge Bank – Notice of Closure

The Charity had been informed that this investment would be closed on the 6 July 2022.

It was suggested and agreed that the account be closed and eventually the funds transferred to Rathbones for investment. The necessary forms to be signed accordingly.

d. Bath Building Society – Notification of increase in rate from 0.10% to 0.30%.

e. Mansfield Building Society – Notification of increase in rate from 0.50% to 0.75%.

f. M&G – Request for information concerning due diligence. The Clerk had requested the necessary documents be sent for completion.

g. COIF – Notification of rate increase to 0.20%.

h. to n. Investment Notifications for Consideration/Action All Noted

BNY Mellon Statements, Brewin Dolphin summary of fees and charges, Market Harborough change of Terms and Conditions, Transact Quarterly Report, 7IM Portfolio

7. Payment of Accounts

a. Mrs. S. Heap – Expenses – Postage Stamps £15.84

9. Other Business

There being no further business the meeting was closed.

Signed.....

Dated.....