

**MINUTES OF A MEETING OF THE TRUSTEES OF THE PAROCHIAL CHARITY IN THE  
ANCIENT PARISH OF SMISBY (“The Charity”)  
held at 7pm on the 26 July 2022 in the Village Hall, Smisby**

1. **Present** Mr. S. J. Barnett, Mr. R.J. Hounslow, Ms. C.E. Hynam and Mr. P. Cooper  
Attending: Mrs S. Heap (Clerk)
2. **Chairman** It was proposed by Mr. Barnett and seconded by Mr. Hounslow that Mr Cooper be Chairman of the meeting.
3. **Minutes** Minutes of the previous meetings were approved and signed by the Chairman.
4. **Matters Arising**
  - a. **‘Redacted’**
  - b. **Tree Survey**

The Tree Survey Report had been completed and received from John Booth at a cost of £995.00 and a cheque issued accordingly. The survey revealed a tree on the Jubilee Field and Hemington land needed removing.  
**ACTION:** Mr. Barnett offered to look into obtaining quotes from other tree surgeons to carry out the felling of these trees.
  - c. **Jubilee Field Lease**

A reply had still not been received from Nelsons.  
**ACTION:** Ms. Hynam to contact Neil Hogbin to chase up.
  - d. **Jubilee Field Maintenance**

Smisby Parish Council had requested funding towards the maintenance costs of the Jubilee Field. It was agreed that a breakdown of the costs was needed from them before funding be given.  
**ACTION:** Mr. Hounslow asked the Clerk to send him a copy of the Parish Council’s quotation of the 26 February 2022 in order that he could take this up with them at their next meeting in particular the wildflower bed.
  - e. **Jubilee Field Equipment Insurance**

The Clerk reported that after several emails to the NFU no reply had yet been received.  
**ACTION:** If the Clerk still found it difficult to obtain a reply that she inform Mr. Hounslow for him to take further action.
  - f. **Land Registry**

Ms. Hynam had received the Terms & Conditions from Thomson, Snell & Passmore, Solicitors, and a request that a consent form be signed by the Trustees. This had been duly executed. They had also requested sight of the Order dated 10 July 1900, referred to in the Scheme of Arrangement, confirming that half the income less half expenses together with confirmation that the assets of the Charity were held in the Trustees’ names. This information was supplied by the Clerk and forwarded to Thomson Snell & Passmore on 18<sup>th</sup> July 2022 by Ms. Hynam.
  - g. **Commemorative Bench for Jeff Barnes**

The Classic Garden Furniture Co. confirmed they would be delivering the bench on the 4 August 2022.  
**ACTION:** As Mr. Cooper would be away on that date, Mr. Barnett offered to oversee its siting in the Churchyard which had been agreed by Gary Margerrison.

**h. 'Redacted'**

**i. Charity Newsletter**

The Trustees thanked Ms Hynam for her effort in formulating the first Newsletter and agreed that this be distributed to each household in the parish which Ms. Hynam had carried out. She had organised Solopress to carry out the printing at a cost of £32.94 and a cheque was issued to her being reimbursement of her costs.

**j. Queen's Platinum Jubilee Celebrations**

The Clerk had contacted Sarah Rushman who replied saying the event was well attended and the amount of food left over was not large. All the food left over from the Saturday afternoon was used during the evening and all the cake etc. eaten. The perishable items such as meat, bread etc. were offered on the Sunday to those people involved in helping during the whole of the event. Non-perishable items have been stored in the village hall including the road closure signs.

**k. Queen's Platinum Jubilee Gift**

To commemorate the Queen's Jubilee it was agreed that a quote from 4imprint Direct Ltd for 135 boxed gift sets containing two engraved cut glass whisky glasses be purchased at a cost of £3346.92 and a cheque was issued accordingly. It was also decided and agreed that a label be attached to the boxes showing they were a commemorative gift from the Parochial Charity.

A total of 119 had been distributed by the Clerk to each household in the parish with the exception of 3 who were not in to receive the gift. A note was left to contact the Clerk to accept the gift but no replies received. This left 16 which it was agreed that Ms Hynam announce on the Smisby Facebook page to contact the Clerk to purchase at a cost of £25.15 each.

The gifts were very well received and messages of thank you's acknowledged.

**l. CAF Bank Login**

Ms. Hynam had had difficulty in login in to CAF Bank as a secondary user and requested the Clerk remove her then add her back in to enable her to access the bank.

**m. Christmas Hampers**

It was agreed that the cost of the hampers for 2022 be £60 for singles and £120 for doubles. The Clerk was to supply Mr. Barnett with the updated hamper list.

**n. Consideration of Interest Free Loans**

It was unanimously agreed that this item be removed from future business.

**5. Business**

**a. 'Redacted'**

**b. Report by Mr. Hounslow on attending Parish Council Meetings**

Apologies were received from Mr.Hounslow on not being able to attend the last Parish Council meeting but would be attending the next meeting in September 2022 in order to obtain the Council's input concerning the Jubilee Field maintenance as mentioned above.

**c. Robert Butler Insurance**

The renewal of the insurance amounted to £548.08 and it was agreed that this be paid and a cheque was issued accordingly.

d. **'Redacted'**

e. **Fiona Royce – Main Street Planters**

A request from Fiona Royce was received for reimbursement of the flowers purchased to fill the Main Street planters.

It was agreed that a cheque for £56.11 be issued accordingly.

f. **Karen Walker – Church Planters**

A request from Karen Walker was received for reimbursement of the flowers purchased to fill the Church wall planters.

It was agreed that a cheque for £87.94 be issued accordingly.

g. **Hazel Salt – Village Hall Planters – Compost**

Hazel Salt had requested reimbursement of the cost of compost to fill the village hall planters.

It was agreed that a cheque for £24.00 be issued accordingly.

h. **Suzanne Jones – Village Hall Planters**

A request from Suzanne Jones was received for reimbursement of the flowers purchased to fill the village hall planters and surrounding area in preparation of the Jubilee Celebrations.

It was agreed that a cheque for £97.76 be issued accordingly.

i. **Notification of NFU AGM**

Notification of the forthcoming AGM was received from the NFU.

j. **'Redacted'**

6. **Investments**

a. **Cash on Deposit at 26 July 2022**

The Clerk presented a spreadsheet of the Cash on Deposit at the 26 July 2022. As there was a query regarding why Bath Building Society was shown under Revenue, the Clerk was instructed to contact ADS for their explanation.

b. **Rathbones**

It was agreed that the Clerk contact Rathbones for a face-to-face meeting sometime in September in order to discuss the Charity's investments.

c. **Investment Notifications for Consideration/Action:**

1. **Hodge Bank** – Closure of Account
- 2 **Cambridge & Counties** increase in interest rate to 1.55%

d. **Investment General Correspondence:**

M&G Statement; COIF Statement;, BNY Mellon Statements and notification of Stock Transfer; Brewin Dolphin tax voucher; Market Harborough information on electronic payments and transfers; Transact Annual Report; 7IM Portfolio Valuation; Close Bros. Statements; Schroders Statement; Redwood Bank Statement; Clydesdale Bank Statement, CAF Bank Notification of change of Gold Terms and Conditions. **All Noted.**

**7. Accounts**

**IT WAS RESOLVED** that the following accounts be paid:

- a. The Church Charity  
Balance of Half Receipts less Half Expenses  
For the year ended 31 March 2022 £12332.24
  
- b. Mrs. S. Heap – Expenses – Printer Cartridge and Labels £ 62.50

The accounts for the year ended 31 March were presented.

**8. Other Business**

- a. **Smisby WI Donation**  
Consideration was given to a donation to Smisby WI and it was agreed that this be increased to £1250.00. The Clerk was to issue a cheque accordingly.
  
- b. **'Redacted'**

There being no further business the meeting was closed at 8.55pm.

Signed.....

Dated.....