

**MINUTES OF A MEETING OF THE TRUSTEES OF THE PAROCHIAL CHARITY IN THE
ANCIENT PARISH OF SMISBY (“The Charity”)
held at 7pm on the 30 November 2021 at Cedar Lawns, Smisby**

1. **Present** Mr. S. J. Barnett, Mr. R.J. Hounslow, Ms. C.E. Hynam via Zoom and Mr. P. Cooper via Zoom
Attending: Mrs S. Heap (Clerk)
2. **Chairman** It was proposed by Mr. Hounslow and seconded by Ms. Hynam that Mr. Barnett be Chairman of the meeting.
3. **Minutes** Minutes of the previous meeting were approved and signed by the Chairman.

4. **Matters Arising**

a. **‘Redacted’**

b. **Jubilee Field Lease**

As the Parish Council had now agreed to a 7 year Lease a draft version had been prepared by Ms. Hynam and it was agreed this be sent to Mike Reynolds for him to submit to the Parish Council for signature. It was also agreed that there be no need to detail the maintenance of the field in the Lease as this was likely to change once the Parish Council’s contract with Bloomin Gardens ends in March 2022.

ACTION: Ms. Hynam was to check with Mike that James Coningsby had provided a quote for the legal work involved and if not he contact Browne Jacobson for a quote.

Helicopter Landing

Mr. Barnett enquired whether an invoice had been received from Gunnercooke for submitting a letter to the Parish Council re the helicopter landing but to date nothing had been received.

c. **Commemoration to Mr. J. Barnes**

The Clerk had still to speak to Mrs. Barnes regarding an inscription and no reply had yet been received from Mr. Margerrison

ACTION: Mr. Cooper offered to contact Mr. Margerrison.

d. **Jubilee Field**

a) Rethink Maintenance had submitted a quote for the Bi weekly mowing of the football pitch area at a cost of £60 per visit and twice-yearly strimming of the wild meadow at £80 per visit.

b) **‘Redacted’**

ACTION:

a) Mr. Barnett to ask Rethink to formulate what they think would be required in connection with the maintenance of the whole of the field.

b) Mr. Barnett to have a word with Mr. Whitby on the possibility of plastic goalposts.

Insurance

A breakdown cost of what had been spent on the Jubilee Field over the last few years was to be sent to the NFU for a quote.

ACTION: The Clerk to action.

e. **Smisby Allotments**

Mrs. Rushman confirmed a further payment of £300 would be made in November 2021 which had been received.

f. **‘Redacted’**

g. Christmas Hampers

38 hampers had now been distributed and an excellent response had been received from recipients. Thanks were conveyed to Mrs. Barnett, Mrs. Waters, Sarah and Emilee Batteson-Barnett and Ron Walker for their assembly and delivery. Further Cheques were issued to Mrs Barnett, Taylors Butchers and North's Delicatessen being:

Mrs. Barnett	£138.54, £311.08, £300.94 and £14.60
Taylors Butchers	£640.00
North's Delicatessen	£276.00

The total cost of the hampers for 2021 amounted to £2917.46

It was also agreed that the age of parishioners to whom hampers are sent be considered for 2022.

h. Land Registry

As Mike Reynolds was unable to obtain a quote from Nelsons on the matter of updating the Land Registry it was agreed he contact Browne Jacobson for a quote.

5. Business

a. 'Redacted'

b. 'Redacted'

c. Village Hall and Church Wall Flower Troughs Funding

Requests were received from Mrs. S. Jones and Mrs. Karen Walker for reimbursement of the costs incurred in planting the troughs and it was agreed that £37.84 and £108.84 be paid respectively.

d. 'Redacted'

e. Cynthia Massey Tribute

Following the death of Mrs. C. Massey, two ladies from Smisby WI, Mrs. Barnes and Mrs. Jones, requested a reimbursement of costs incurred in decorating the Beech tree as a tribute to Mrs. Massey, a long-standing member of the WI.

This request was considered and agreed that cheques be issued of £13.74 and £8.09 respectively.

6. Investments

a. Cash on Deposit at 30 November 2021

The Clerk presented a spreadsheet of the Cash on Deposit at the 30 November 2021.

b. Rathbones

Rathbones had requested an online meeting to discuss the Charity's Cash on Deposit but as it was felt this would be too close to Christmas the Clerk was asked to contact them to see if a meeting could take place early to mid-January next year.

Transact

The Clerk reported that further Trustee details had been sent to Clear Solutions who were awaiting acceptance from Transact on the information supplied.

c. Clydesdale & Yorkshire Bank

This investment had now matured and the funds received in the Charity's Revenue account.

d. to I. Investment Notifications for Consideration/Action All Noted

Close Bros. Statements, Transact Quarterly Report, COIF Statements, Schroders Statements, M & G Statements, BNY Mellon Statements, 7IM Portfolio Valuations, Brewin Dolphin Valuation Report and Hinckley & Rugby Building Society Terms and Conditions.

7. Payment of Accounts

There were no accounts for payment.

8. Accounts Mr. Barnett was aware of the necessity to complete the Trustees Report and confirmed this would be done accordingly.

9. Other Business

Fisher German

Ms. Hynam asked if Mike Reynolds could present his bill in connection with the recent searches carried out on the car park land which she thought was in the region of £500.

ACTION: The Clerk to contact Mike Reynolds.

Ms. Hynam also informed the Trustees that Mike would be leaving Fisher German in the new year.

The Trustees agreed that the person replacing Mike be asked to come along to a Trustee meeting in order for them to meet him before Mike left.

There being no further business the meeting was closed at 8.15pm.

Signed.....

Dated.....