

**MINUTES OF A MEETING OF THE TRUSTEES OF THE PAROCHIAL CHARITY IN THE
ANCIENT PARISH OF SMISBY (“The Charity”)
held at 7pm on 19 February 2024 at Cedar Lawns, Forties Lane, Smisby**

1. **Present** Mr. S. J. Barnett, Mr. R.J. Hounslow, Ms. C.E. Hynam and Mr. P. Cooper
Attending: Mrs S. Heap (Clerk)
2. **Chairman** It was proposed by Mr. P. Cooper and seconded by Ms. C. Hynam that Mr. R. Hounslow be Chairman of the meeting.
3. **Minutes** Minutes of the previous meeting were approved and signed by the Chairman and the Clerk was instructed to forward a signed copy to the Accountants.
4. **Matters Arising**
 - a. **“Redacted”**
 - b. **Tree Surgeon**

Mr. Barnett said he would be sourcing a tree surgeon to come and have a look at the sites in Smisby and Hemington.
 - c. **Jubilee Field Maintenance**

The Parish Council had requested a payment towards the maintenance of the Jubilee Field for the year 2023. They were still in the process of obtaining quotes for 2024 and would inform the Trustees accordingly.
ACTION: The Clerk was instructed to pay £644.00 in respect of 2023 as agreed.
 - d. **“Redacted”**
 - e. **Lockington cum Hemington Parish Council re Proposed Local Green Space**

Ms. Hynam confirmed there was nothing to report at the present time.
 - f. **Hemington Land**

Ms. Hynam confirmed there was nothing to report at the present time.
 - g. **Clarification of Student Funding**

Ms. Hynam was looking into the student funding and was checking the matter of how to address PHD’s being taken by students.
 - h. **“Redacted”**
 - i. **Christmas Hampers 2023**

The Clerk read the thank you notes received from parishioners who were most grateful for the wonderful hampers.
 - j. **Christmas Village Party 2023**

Mrs. Walker had provided an Application for Project Funding, being the Christmas Party held in the Village Hall in November 2023. The appropriate receipts in respect of the cost were received and it was agreed that the total cost of £2255.73 requested be paid. The Clerk had arranged accordingly.
 - k. **UP-Connect**

Fisher German had informed the Charity that they were not now interested in the project.

1. Book Tokens

The Clerk confirmed that she had purchased the appropriate book tokens and distributed to the children of the parish. The cost amounted to £380.00 plus £6.95 delivery fee and it was agreed that the Clerk be reimbursed £386.95.

5. Business

a. Moles In Jubilee Field

The Charity had been informed by the Parish Council that there were a number of mole hills in the Jubilee Field. It was agreed that a mole remover come in and Rhino Pest Management was engaged to do the work at a cost of £90 plus £20 for each mole caught. It was agreed that this be paid plus a final bill of £100 in respect of 5 moles caught.

b. 'Redacted'

c. NFU Insurance Renewal

The renewal notice had been received from NFU Mutual in the sum of £285.82 and it was agreed that this be paid. The Clerk to arrange.

d. Hemington

A letter had been received from Ashington & District Estates Co. Ltd. It was agreed that this be forwarded to Fisher German with all previous enquiries.

e. Nominative Trustee

Mr. R. J. Hounslow's term of office expires on the 17 May 2024 and as he has intimated his willingness to be elected for a further term it was agreed that the Parish Council be informed for their agreement to this.

f. Parish Council Meetings

A request from the Parish Council had been received inviting a Trustee to attend their meetings, the dates for 2024 being 12 March, 14 May, 9 July, 10 September and 12 November.

Mr. Hounslow offered to attend the meetings, if available, otherwise another Trustee would hope to attend.

6. Investments

a. 'Redacted'

b. Rathbones

A meeting with Rathbones had been arranged for the 21 March but unfortunately Mr. Hounslow had received notification of a prior appointment and could not attend. His apologies were accepted and it was agreed that the Clerk re-arrange accordingly.

Investment Notifications for consideration

c. Close Bros. Statements

d. Bath Building Society – information re FSCS

e. Redwood Bank - The withdrawal of the investment had been initiated by Mr. S. Barnett on the 11 December 2023.

f. Schroders – amendment signatory letter signed in respect of Mr. Cooper's appointment as Trustee

g. CAF Bank – notification of changes to terms and conditions

7. Accounts

Payment of Accounts

As the accounts for the year ended 31 March 2023 had now been prepared and filed with the Charity Commission it was agreed that Nuvo Accountancy Ltd's invoice for £2820.00 be paid. The Clerk to arrange.

It was also to be noted that the Trustees were happy to continue with Nuvo Accountancy.

Redacted

8. Other Business

There being no further business the meeting was closed at 8.50pm.

Signed.....

Dated.....