

**MINUTES OF A MEETING OF THE TRUSTEES OF THE PAROCHIAL CHARITY IN THE
ANCIENT PARISH OF SMISBY (“The Charity”)
held at 7pm on the 24 April 2023 at Cedar Lawns, Forties Lane, Smisby**

1. **Present** Mr. S. J. Barnett, Mr. R.J. Hounslow, Ms. C.E. Hynam and Mr. P. Cooper
Attending: Mrs S. Heap (Clerk)
2. **Chairman** It was proposed by Mr. S. Barnett and seconded by Ms. C. Hynam that Mr. R. Hounslow be Chairman of the meeting.
3. **Minutes** Minutes of the previous meeting were approved and signed by the Chairman.
4. **Matters Arising**
 - a. **“Redacted”**
 - b. **Tree Survey**
It was agreed that this matter be left in abeyance.
 - c. **Jubilee Field Lease**
The signed copy of the Lease by both parties had now been received.
 - d. **Jubilee Field Maintenance**
Following on from the previous minutes, Mr. Barnett offered to contact Darren Whitby regarding the painting of the football posts and also to inspect the state of the football pitch after cutting by the contractors.
 - e. **Jubilee Field Equipment Insurance**
It was noted in the files that the Parish Council were responsible for the insurance of the play equipment and trim trail in the Jubilee field. However, it was agreed that to establish whether this was still relevant the Clerk contact the Parish Council for clarification.
ACTION: The Clerk to contact the Parish Council accordingly and request a copy of the appropriate insurance certificate in order to bring the matter up to date.
 - f. **Land Registry – CIO Constitution**
Following contact with Thomson Snell and Passmore, they requested Ms. Hynam arrange a zoom meeting with the Trustees and themselves to discuss going forward. An interim invoice for £2040.00 had been received and it was agreed this be paid.
ACTION: Ms. Hynam to arrange the zoom meeting for sometime in June. The Clerk to initiate payment of the interim invoice.
 - g. **Queen’s Platinum Jubilee Gift**
The Clerk was in the process of distributing the remainder of the Jubilee gifts and was asked to let the Trustees know exactly how many would remain after doing so.
 - h. **Cyber-incident**
A reply had now been received that the only information held by Nelsons was that of Simon Barnett’s council tax bill and passport.
 - i. **“Redacted”**

j. **Sundial to commemorate the Coronation of King Charles 111**

Suzanne Jones had obtained a quote from Robert Lewis, sign maker, for £325.00 plus vat.
The proposed design was circulated and agreed that he go ahead.

5. Business

a. **“Redacted”**

b. **“Redacted”**

c. **Request from Karen Walker re funding of King Charles 111 Coronation**

The Trustees had requested the Clerk to respond asking for a proper funding request and a breakdown of the costs involved.

ACTION: As no information had not yet been received the Clerk was instructed to request a reply.

d. **“Redacted”**

e. **“Redacted”**

f. **Jubilee Field Gates**

As the gates to the Jubilee field were found to have been locked and the Trustees had not been informed of the combination, it was agreed that the Clerk contact the Parish Council for the numbers.

ACTION: The Clerk to action accordingly.

g. **Annual Report to Smisby Parish Council**

Mr. Hounslow confirmed he had presented the Annual Report of the Charity for the year ended 31 March 2022 to a meeting of the Parish Council on the 14 March 2023.

6. Investments

a. **“Redacted”**

b. **Rathbones**

Rathbones confirmed that the transfer of investments was now complete.

Investment Notifications for consideration

c. **Cambridge & Counties Bank increase in interest rate to 3.50%**

d. **Hinckley & Rugby FSCS Authorisation by Trustees**

ACTION: Mr. Hounslow to initiate

Increase in Interest Rate to 2.85% and Statement of Account

e. **Bath Building Society increase in interest rate to 1.80%**

f. to i. **Mansfield Building Society Correspondence; Transact transaction confirmations;**

Close Bros. Statements; Market Harborough Building Society - It was decided to close the Account and the Clerk to arrange accordingly – “Redacted”

All Noted.

7. Accounts

“Redacted”

8. Other Business

There being no further business the meeting was closed at 9.15pm.

Signed.....

Dated.....